

## TASKMASTER APT

### Accelerate Input with Automated Invoice Processing

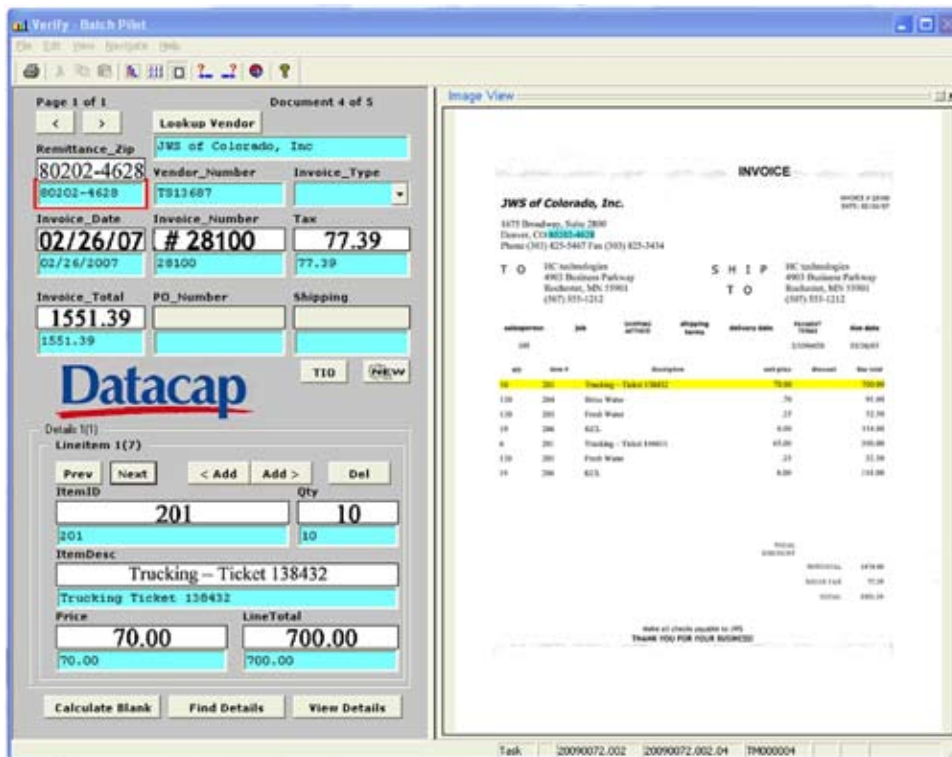
Taskmaster APT integrates with any document scanner to capture all the important information from an invoice and deliver it to your ERP system with no manual data entry. Taskmaster uses OCR recognition to accurately capture all critical invoice data: vendor ID, date, line item and total amounts.

TASKMASTER ENABLED US TO REDUCE PROCESSING COSTS BY ALMOST 70%.

- David Bailey, Controller of Exel Transportation Services

### Key Benefits

- Increase the productivity of your accounts payable staff
- Reduce invoice processing cost
- Enhance data accuracy while reducing time wasted on data errors
- Improve compliance and payables visibility
- Capitalize on invoice discounts and avoid late penalties
- Avoid costly incorrect and duplicate invoice payments
- Easily integrates with ERP systems including SAP and Oracle



Operators see the full image, with data and image snippets for easy comparison. Color highlighting indicates problem characters or fields.

# TASKMASTER APT



## DNA - Dynamic Natural Analysis

Datacap provides users with innovative capabilities to eliminate new invoice format set-up.

- Each scanned invoice is matched against a library of invoice layout “fingerprints”
- Zones and Location Rules are applied to ensure all key fields are found, such as invoice date, invoice number, amount, PO number, line items, etc.
- Verifiers have easy-to-use features to correct recognition errors, including Click N Key and Dynamic Details to enhance productivity
- Intellocate automatically updates the Fingerprint library with updates to new and existing fingerprints

## Datacap Rules Drive Accuracy

- Includes hundreds of pre-defined rules
- Applies global rules to all invoices
- Supports invoice-specific rules
- Runs multiple rules per field
- Tests rules off line, one action at a time
- Finds fields and line items with locate rules
- Guarantees accuracy with validate rules

## Image Enhancement

- Line removal
- De-speckling and de-skewing
- “Noise” reduction
- Automated page flipping

## Invoice Identification

- Assigns unique fingerprint automatically to each new invoice format
- Matches to master table with phone number, address and payment details
- References fingerprint library with thousands of known invoice formats
- Automatically handles new invoice formats

## Fast Verification

- Highlights low confidence recognition results
- Enforces field validation rules
- Displays full image for key-from-image
- Reduces eye movement with field Snippets
- Shows context with Supersnippets
- Click-N-Key on image reduces keystrokes
- Jumps to next problem automatically
- Runs validation rules interactively, including lookups
- Highlights image

## Data Delivery

- Outputs images with indexes to ECM system
- Posts data directly to AP or legacy application
- Formats output under Rules control
- Reports on system productivity and aging
- SAP Certified
- Deletes batches automatically after target system acknowledgement

## System Administration

- Restricts access with robust security model
- Publishes detailed productivity reports
- Displays real-time view of system activity
- Works in network or in a browser

## Taskmaster Platform

- Built on the award-winning Taskmaster forms processing platform
- Highly flexible with rules-based technology
- Browser-based scanning and indexing
- Easy to use and manage
- Customizable interface